

MINUTES
Kentucky Community and Technical College System
Board of Regents
April 28, 2000

Board Members Present:

Ms. Martha C. Johnson, Chair
Ms. Cynthia L. Read, Vice Chair
Mr. Bobby W. McCool, Secretary
Mr. John R. Banks Jr.
Mr. Richard A. Bean
Mr. William E. Beasley

Ms. Cynthia E. "Cindy" Fiorella
Dr. John F. "Jack" Hanel
Ms. Lorna D. Littrell
Mr. Mark A. Powell
Mr. Gary Thomas "Tom" Underwood
Dr. Joseph B. Wise, III

Board Member Absent:

Ms. Gladys F. Hoskins

CALL TO ORDER Chair Johnson called the meeting of the Kentucky Community and Technical College System Board of Regents to order at 9:30 a.m., April 28, 2000, in the Theater Lobby of the Clemens Building at Paducah Community College in Paducah. She announced that the press was notified about the meeting on April 20, 2000, and that Latasha Dobbs had resigned as student Regent for the technical colleges. Carolyn O'Daniel served as parliamentarian for the meeting.

MEETING HOSTS On behalf of the Board, Chair Johnson thanked Regent and Mrs. Beasley, Dr. Len O'Hara and his staff at Paducah Community College (PCC), and Dr. Paul McInturff and his staff at West Kentucky Technical College (WKTC) for their hospitality and assistance during the Board's two-day visit in Paducah. She thanked City of Paducah officials, McCracken County officials, members of the WKTC Foundation/Advisory Board, and PCC Board of Directors for their participation in the public forum and the Board's dinner. The forum, moderated by Judge Donna Dixon, provided many citizens an opportunity to share their views on consolidation issues.

INTRODUCTION OF GUESTS Beth Hilliard, Assistant Secretary to the Board, read the names of the guests in attendance (see list on page 20).

APPROVAL OF MINUTES MOTION: Mr. Beasley moved that the Board approve the minutes of the February 25, 2000, meeting. Mr. Banks seconded the motion.

VOTE: The motion passed unanimously.

*ADDITIONS
TO AGENDA*

By unanimous consent, naming the colleges in Bowling Green and Glasgow was added to the agenda as an action item.

*COLLEGE
PRESENTATION*

On behalf of their faculty and staff, Dr McInturff and Dr. O'Hara thanked the Board of Regents for visiting their colleges to learn about some very good things on both campuses and to hear many different viewpoints. They asked that Board members understand that the colleges do not have to agree on everything in order to work together. The colleges care about students, and they have worked together for years. They will continue to work together to accomplish postsecondary education goals and objectives.

*PRESIDENT'S
REPORT*

Dr. McCall presented the highlights of his written report to the Board. These are listed below:

Snapshot Project – The project is progressing very well, and the Clements Group has visited all 28 of the colleges. The information collected will be shared with the presidents and directors at a planning retreat in June. The Clements Group would like to interview all members of the Board of Regents, and Beth Hilliard will coordinate the scheduling of the interviews.

Economic and Community Development Projects – The colleges continue to be extremely busy with economic and community development projects. Two very important initiatives are the Cisco Networking Academy and the Nortel Training Centers. Sixty local Cisco or Nortel programs are presently on track to begin in the fall of 2000 at KCTCS colleges, high schools, area technology centers, and public housing authorities.

Project Unity

Staff continue to prepare for the June implementation of the Student Records module of the KCTCS Student Information System, and a successful June 5 startup is anticipated. The Human Resources and the Financial Systems have been enhanced, and the Advancement System is now operational. In response to a question from Board members at the February meeting, staff did confirm that no problems were encountered with the W-2 forms other than incorrect addresses.

Leadership Update – Dr. Jo Marshall will assume the presidency at Somerset Community College on July 1. The presidential search at Hopkinsville is nearing completion, and the search process has begun at Prestonsburg.

Rotary Project – This statewide project, scheduled for implementation in fall 2000, will provide at-risk high school students an opportunity to

learn about educational and career opportunities in their local communities. KCTCS campuses will host the event, and local Rotary clubs will defray the costs.

KCTCS Personnel System – To date, 850 employees are under the KCTCS Personnel System. This number continues to grow as employees transfer to the System to take advantage of the benefits package available. This does have a financial implication for the System in that recurring costs will increase.

Responsive Solutions through Vigorous Planning (R.S.V.P.)

- The System has contracted with Noel Levitz to facilitate a system-wide enrollment management project. Significant results are anticipated from this three-phase project.
- The System office has developed a brochure that clearly explains the assessment and placement services at the colleges.
- A Faculty Senate Team comprised of college presidents and directors is charged with developing a plan and timetable for implementing an inclusive, efficient, and effective faculty senate structure.
- The Faculty Rank and Promotion Process for Technical Colleges Team's proposal is being distributed for additional input. The proposed implementation date for the process is July 1, 2000.

Meetings

- The Southern Association of College and University Business Officers (SACUBO) held its annual meeting in Louisville recently, and Dr. McCall made a presentation on *Customer Service in the Community and Technical College Environment*. This professional organization hosted a reception for KCTCS to provide college leadership with information about its services.
- The Association of Community College Trustees (ACCT) has offered the Board a complimentary membership, and KCTCS plans to subscribe to a full membership beginning July 1, 2000.

**CHAIR'S
REPORT**

Chair Johnson congratulated Regent Littrell for having been awarded Henderson Chamber of Commerce's Athena Award. This award is given to outstanding female business owners. Other highlights of Chair Johnson's report follow:

- The KCTCS Foundation Board met in March, and another meeting is scheduled for May 9. The Foundation has five new members:

Al Carpenter, a partner in the CPA firm of Carpenter, Mountjoy and Bressler in Louisville; Roy Mundy, President of the Kentucky-American Water Company in Lexington; Roy Palk, President of East Kentucky Power Cooperative in Winchester; Richard Tapke, President of Tapke Hartman Asset Management in Crestview Hills; and Tom Zawacki, General Manager of Administration for Toyota Motor Manufacturing in Georgetown. The Foundation hosted a *friend-raising event* with Georgetown College in April.

- The Board has participated in three public forums regarding the consolidation of functions, services, and programs since the February Board meeting. These were held in Louisville, Madisonville, and Paducah.
- The elections for student representatives to the Board occurred in March. The student Regent Elect for the technical colleges is Donald Shuck, Jr., from Jefferson Technical College. He is studying Machine Tool Technology and has a 4.0 grade point average. Tammy Stamper from Hazard Community College is the student Regent Elect for the community colleges. Tammy is majoring in English and plans to pursue a bachelor's degree in education. She is a member of the Phi Theta Kappa Honor Society. Elections for the faculty representatives to the Board are in April, and staff elections are scheduled for May.

Chair Johnson asked Dr. McCall to brief the Board on a legal challenge from a faculty member at a Correctional Center that his name be placed on the ballot. Dr. McCall explained that Correctional Center faculty members are not associated with a technical college, and they are not eligible to run for a Board seat. The court order that was issued mandating that the individual's name be placed on the ballot was dissolved. This was based on the interpretation of HB 1 and the merits of the case.

EXECUTIVE COMMITTEE

Ms. Read presented the Committee's report to the Board.

ARC Grant

RECOMMENDATION: That the Board adopt a resolution accepting the Appalachian Regional Commission's (ARC) grant of \$1,230,893 on behalf of Hazard Community College.

The ARC grant is for the project known as the Hazard Community College – Knott County Learning Center in Knott County, Kentucky. The college is a lead partner in this project that will enhance a number of facilities in Hindman. The U.S. Department of Agriculture, Division of Rural Development is the administering agency for the

grant, and that agency requires a resolution of acceptance from the Board of Regents.

MOTION: On behalf of the Executive Committee, Ms. Read moved that the Board approve the recommendation. Dr. Wise seconded the motion.

VOTE: The motion passed unanimously.

*Policy on
Continued
Employment
Status*

RECOMMENDATION: That the Board adopt the *Policy on Continued Employment Status*.

The proposed policy which was presented for review at the February Board meeting clarifies the meaning of the term “Continued Employment Status” as used in the *KCTCS Personnel Policy Manual*.

MOTION: On behalf of the Executive Committee, Ms. Read moved that the Board approve the recommendation. Mr. Beasley seconded the motion.

During the discussion, Mr. Powell asked if staff members would revise the KCTCS Employment Application form to reflect the policy. Dr. McCall responded positively.

VOTE: The motion passed unanimously.

*Naming
Technical Colleges
in Bowling Green
and Glasgow*

Ms. Read reported that Dr. McCall is in the process of appointing a taskforce to develop a *Policy on Naming Community and Technical Colleges*, but the Executive Committee decided to take action on naming the colleges in Bowling Green and Glasgow so that they can move forward with a substantive change with the Council on Occupational Education and other priorities such as enrollment management and marketing.

MOTION: On behalf of the Executive Committee, Ms. Read moved that Bowling Green Technical College, the Glasgow campus, and KATI be re-named as one college under the name Bowling Green Technical College. Mr. Beasley seconded the motion.

Ms. Littrell asked if the Glasgow campus and KATI would retain their identities as campuses of Bowling Green Technical College. Consensus was that her understanding was correct.

VOTE: The motion passed unanimously.

*2001 Board
Meeting*

Board members who have serious problems with the proposed meeting dates for 2001 as listed below were asked to contact Chair Johnson.

Calendar

The Board will take action on the calendar at the June meeting.

February 22-23, 2001

September 27-28, 2001

April 26-27, 2001

November 29-30, 2001

June 28-29, 2001

KCTCS Legislative Agenda

Ms. Read asked Dr. McCall to brief the Board on new legislation impacting KCTCS. A summary of Dr. McCall's comments follows:

- Other than the System office facility, which was included in the original budget request submitted to CPE, KCTCS was very successful with its budget request and other legislative matters. It became obvious during the review process that it would not be feasible for the office facility to be included in CPE's proposed budget request.
- HB 502, the State Budget that included the Council on Postsecondary Education's (CPE) budget request, was adopted. Highlights for KCTCS are listed below:
 - New, recurring, operating funds for KCTCS during 2000-2001 total about \$5.8 million, with about \$1.4 million of that amount earmarked for maintenance and operations (M&O) of new facilities/programs coming on line.
 - New, recurring, operating funds for 2001-2002 total approximately \$14.6 million, with \$8.5 million designated for M&O of new facilities/programs.
 - Non-recurring workforce development trust funds designated for KCTCS total \$13.5 million for 2000-2001 and \$9.5 million for 2001-2002.
 - The 2000-2002 Capital Budget includes \$10 million for the KCTCS Community and Technical College in Northern Kentucky.
 - Coal Severance Tax Projects and Community Development Projects included in HB 502 for KCTCS totaled approximately \$7.3 million. Additional projects could be assigned to KCTCS. The Executive Committee discussed the long-term impact these projects will have on KCTCS as M&O funds will be needed.
- HB 631, the Fire Commission Bill, passed. This transfers the Fire Commission to KCTCS for the purpose of aligning the administrative and policy arm of the Fire Commission with the Fire Rescue Training arm already housed with KCTCS.
- SB 259 that passed adds a staff member to the community colleges' boards of directors.
- Dr. McCall provided updates throughout the legislative session through Board of Regents meetings, presidents/directors meetings,

Foundation Board of Directors meetings, the President's Forums, statewide telephone conference calls, and the KCTCS Web Page.

- The legislative reception at the Governor's Mansion, the joint meeting of the colleges' local board chairs, and the Student Leaders' Legislative Awareness Day were very successful. The student leaders received a standing ovation on the Senate Floor.
- Bills that would have impacted KCTCS had they passed include the following: HB 801 (salary schedule bill), HB 975 (Somerset Community College name change bill), SB 131 (just cause provision) and SB 244 (voting powers of Board of Regents). These bills did not advance during the legislative session.

Dr. McCall said that KCTCS was singled out in the budget bill through a provision stating that the System's highest priority must be faculty and staff salaries. He added that he objected to having that in the budget bill because he believes salary policies and decisions are the Board's prerogative, but that he philosophically agrees with the priority.

Ms. Fiorella thanked Dr. McCall for his emphasis on faculty and staff and for his support of SB 259. She asked about the process to elect staff representatives to the community colleges' local boards of directors. Dr. McCall said that his goal is to have the process in place by July 1.

Mr. Beasley commended Dr. McCall for his work during the legislative session, and also expressed his appreciation for the work of Dr. Gordon Davies. Also, Mr. Beasley asked where the facility would be built in Clinton County. Dr. McCall explained that the initial site proposed was not an ideal location, and a decision was made to move the site. When that was done, part of the money was withdrawn. This is why an additional \$2 million dollars was put in the budget for that facility. The property should be purchased in the near future, and then plans can proceed.

On behalf of the Executive Committee, Ms. Read commended Dr. McCall and his leadership team for a successful KCTCS Legislative Agenda. She said that the Committee also noted that Dr. McCall's leadership and support for the CPE budget request was positively referenced in an editorial in the *Courier Journal*.

ACADEMIC COMMITTEE

Dr. Hanel presented the Committee's report to the Board.

Dr. Hanel said that the Committee had thoroughly reviewed the new program proposals and that all of them have a proposed implementation date of fall 2000. They do not represent new

credentials for the submitting colleges and do not require Council on Postsecondary Education (CPE) approval. CPE has delegated program approval authority to the Board until December 31, 2000, at which time the Council will take action to continue or revise its program approval policy.

*AAT in
Automotive
Technology –
ETC*

RECOMMENDATION: That the Board approve an AAT in Automotive Technology for Elizabethtown Technical College.

MOTION: On behalf of the Academic Committee, Dr. Hanel moved that the Board approve the recommendation. Mr. Bean seconded the motion.

VOTE: The motion passed unanimously.

*AAS in Diesel
Technology – ETC*

RECOMMENDATION: That the Board approve an AAS in Diesel Technology with a Medium/Heavy Truck option for Elizabethtown Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Mr. Underwood seconded the motion.

VOTE: The motion passed unanimously.

*AAS in Electrical
Technology -
ETC*

RECOMMENDATION: That the Board approve an AAS in Electrical Technology with a Construction Electrician option for Elizabethtown Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Mr. Beasley seconded the motion.

VOTE: The motion passed unanimously.

*AAT in Electronics
Technology -
ETC and STC*

RECOMMENDATIONS:

--That the Board approve an AAT in Electronics Technology with options in Industrial Electronics Technician, Industrial Electronics Controls Technician, Electronic Computer Technician, and Electronic Computer Network Technician for Elizabethtown Technical College.

--That the Board approve an AAT in Electronics Technology with options in Industrial Electronics Technician, Electronic Computer Network Technician, Computer Electronics Mechanic, and Electronic Computer Technician for Somerset Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Mr. Beasley seconded the motion.

VOTE: The motion passed unanimously.

*AAT in Medical
Office Technology*

RECOMMENDATION: That the Board approve an AAT in Medical Office Technology with options in Insurance Coding and Transcription for Northern Kentucky Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Ms. Fiorella seconded the motion.

VOTE: The motion passed unanimously.

Mr. Beasley applauded Northern Kentucky Technical College for their attractive letterhead that shows they are a part of the Kentucky Community and Technical College System. Chair Johnson said that Northern Kentucky Technical College also designed KCTCS' first annual report.

*AAT in Radiography
WKTC*

RECOMMENDATION: That the Board approve an AAT in Radiography for West Kentucky Technical College.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Mr. Powell seconded the motion.

VOTE: The motion passed unanimously.

Mr. Underwood commended the faculty and staff on the excellent proposals and the annotated *Program Evaluation Form*. Dr. Hanel expressed his appreciation to the faculty and staff at the originating colleges and to Dr. Bird and Dr. Newberry for their diligent work on the proposals. He also commended the Committee members for their dedication and thorough review of the documents.

*Technical Colleges'
Candidates for
Degrees and
Diplomas*

RECOMMENDATION: That the Board approve the technical colleges' candidates for degrees and diplomas as listed on pages 93 – 116 in the agenda book and on the supplementary list distributed, with the degrees and diplomas to be awarded to the candidates upon certification that the requirements have been satisfactorily completed.

Dr. Hanel explained that the technical colleges' list of graduates for May 2000 includes the branch's first 15 degree candidates.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Ms. Fiorella seconded the motion.

VOTE: The motion passed unanimously.

*Community
College
Candidates for
Degrees*

RECOMMENDATIONS:

--That the Board approve the awarding of associate degrees to the community college candidates as listed on page 118 in the agenda book that have met all requirements of the programs approved by the KCTCS Board of Regents, with the degrees to be awarded by KCTCS upon certification that the requirements have been satisfactorily completed.

--That the Board approve the awarding of associate degrees to the community college candidates as listed on pages 119 – 141 in the agenda book and on the supplementary list that have met all requirements of the programs approved by the UK Board of Trustees, with the degrees to be awarded by UK upon certification that the requirements have been satisfactorily completed.

Dr. Hanel said that the first KCTCS degree was conferred on Travis Todd on May 13, 1999, who graduated from Ashland Community College with an AAS in Law Enforcement Technology. In December 1999, the Board approved seventeen candidates for KCTCS degrees. The May 2000 list of KCTCS degree candidates includes 43 students from six community colleges.

MOTION: On behalf of the Academic Committee, Dr. Hanel moved that the Board approve the recommendations. Mr. Banks seconded the motion.

VOTE: The motion passed unanimously.

Discussion Items

Dr. Hanel distributed copies of the System's current program inventory. This document reflects the broad spectrum of educational opportunities that KCTCS offers to the citizens of Kentucky. The 95 programs listed in bold print are the ones that the Board has approved since the creation of KCTCS.

The Committee discussed the process it uses to review new proposals, and the consensus was that the process is working well. Also, the

Committee confirmed that combined *executive summaries* are acceptable for colleges proposing the same program.

The Committee discussed briefly the pay rate for part-time faculty who are currently paid \$450 per credit hour. A concern is that this rate is not competitive in the urban areas of the state, and this creates some difficulty in hiring part-time faculty. The Committee asked the Chancellor to review this issue again and provide another update at the next meeting. In closing his report, Dr. Hanel expressed appreciation to Patsy Stice for her assistance with the Committee's work.

*FINANCE
COMMITTEE*

Mr. Bean presented the Committee's report to the Board.

*Ratification of
Personnel Actions*

RECOMMENDATION: That the Board ratify the personnel actions that have occurred since its meeting on February 25, 2000, as listed on pages 154 –159 in the agenda book.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved that the Board approve the recommendation, including correcting the contract date of Jill C. Ford as listed on page 155. Ms. Ford's contract is from 1/19/00 to 1/18/01. Mr. Underwood seconded the motion.

Mr. Bean reported that the Committee was assured that equal employment opportunity and affirmative action guidelines were used for all employment actions.

VOTE: The motion passed unanimously.

*2000-2001 Budget
Development
Guidelines*

RECOMMENDATION: That the Board approve the *2000-2001 Budget Development Guidelines*.

Mr. Bean reported that a new fiscal year begins on July 1, 2000, and that the *Budget Development Guidelines* are for the use of the colleges and the System in developing their annual operating budgets. It is important that the Board provide guidance as to the priorities that should be funded in order to meet the goals of the *KCTCS Strategic Plan*. The emphasis of the *Guidelines* is on (1) human resources, (2) instructional programs, and (3) marketing and enrollment management. System needs cannot be fully funded within the current resources, and thus the *Guidelines* are intended to maximize existing resources while pursuing aggressively other funding sources to augment state, agency, and federal funds.

The mission of KCTCS is to *improve the quality of life and employability of the citizens of the Commonwealth. . .*, and the KCTCS vision is *to create by the year 2020 a comprehensive community and technical college system recognized as the nation's best*. The proposed *Budget Development Guidelines* focus on the mission and vision, along with the System's ten goals included in its *Strategic Plan*. The *Guidelines* document proposed for adoption includes priorities and budget guidelines for each of the System's ten goals listed below:

- *A Unified System*
- *Instructional Programs of Excellence with Quality Teaching*
- *Student Success*
- *Economic and Workforce Development*
- *Community Development*
- *Partnerships and Alliances that Expand Educational Opportunities and Leverage Resources*
- *Efficient Use of Technology throughout the System*
- *Internal Development*
- *Assessment for the System's Effectiveness and Continuous Improvement*
- *Use of Fiscal and Physical Resources Effectively and Efficiently*

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved that the Board approve the recommendation. Mr. Underwood seconded the motion.

VOTE: The motion passed unanimously.

Mr. Bean said that Dr. McCall and his Cabinet will be meeting with the college presidents and directors for dialogue on the various budget development issues, and Board members will be notified in case they want to attend the meeting.

*Quarterly
Financial
Report*

Mr. Bean reported that the System's fund balance is improving due to an increase in tuition and fee collections and revenue collected from non-student accounts receivables during the reporting period. The Committee discussed the bad debts allowance that amounts to almost 10 percent of accounts receivables. In the private sector, that would create much concern. Administrative policies and procedures are being implemented to recognize accounts receivables over a year old as a loss. While the Board should not tell any college how to create accounts receivables, the colleges with the losses should take that into account when developing their annual operating budgets. The System office should use the same approach. The balance sheet will

appear in different format for future quarterly financial reports, beginning July 2001.

The Committee heard a report on revenue and expenditure items that varied by 5 percent or more from the 75 percent mark. Items such as public service will remain low as they are phased out of one category and into another. Staff are projecting that revenues will be on target with budgeted amount at year end, and expenditures may be slightly under budgeted amount.

KCTCS Foundation Mr. Bean emphasized that KCTCS does not have the funds to implement all the programs and services needed and the *Budget Guidelines* as adopted include pursuing aggressively other sources of funds. Many of the colleges have foundations, and the System has a foundation that is open and available for business. Mr. Bean asked Board members to keep in mind both individually and in partnership with their communities that the System needs financial help and that college and System foundations are available to work with them. He challenged the Board, the people in the audience, and the people of Kentucky to support the System as it will never be fully funded.

EXECUTIVE SESSION MOTION: Mr. Bean moved that the Board go into executive session pursuant to KRS 61.810 (1) (f)—Individual Personnel Matters—and that following the executive session, the Board reconvene in Room 228 in Crounse Hall. Mr. Banks seconded the motion.

VOTE: The motion passed unanimously, and the Board went into executive session at 11:15 a.m.

OPEN SESSION The Board reconvened in open session at 11:50 a.m. in Room 228 of Crounse Hall. Chair Johnson announced that there was no action to bring before the Board as a result of the executive session.

CONSOLIDATION OF FUNCTIONS, SERVICES AND PROGRAMS RECOMMENDATION: That the Board endorse the development of a Memorandum of Agreement for the consolidation of functions, services, and programs of Hazard Community College and Hazard Technical College and authorize the colleges to move forward to Stage II of the process.

Chair Johnson and Dr. McCall welcomed, via interactive television, members of the Hazard Community College (HCC) and Hazard Technical College (HTC) consolidation team. G. Edward Hughes, President of HCC, introduced Tammy Stamper, the student Regent elect for the community colleges. Ms. Stamper expressed her appreciation for having been elected to represent community college

students and said that she is looking forward to her first Board meeting.

Dr. Hughes introduced the following presenters: Bill Engle, Chair, HCC Board of Directors; Derwood Brady, Chair, HTC Business and Industry Advisory Board; Tony Whitaker, Chairman of the Hazard-Perry County Industrial Development Corporation; Fred Breshear, Chairman of the Leslie County Industrial Development Corporation; Mike Dixon, Interim Director of HTC; Kathy Smoot, HCC Academic Dean; Jan Fuller, HTC Academic Dean; Doug Fraley, Dean of Student Affairs, HCC; Fred Landrum, Dean of Business Affairs, HCC; and Judy Mitchell, Dean of Community Development and Community Resources.

Dr. Hughes and Mr. Dixon presented a brief overview of the colleges, pointing out that both colleges are regional in nature. Together they have about 3,000 students, 300 full-time employees, 100 part-time employees, and a budget of approximately \$23.5 million.

A steering committee and several transition teams from the two colleges were formed in August 1998 to study how to more effectively combine specific services, functions, and programs. In August 1999 Dr. McCall appointed Dr. Hughes to the position of Acting CEO of HTC. Since this appointment, Dr. Hughes has communicated the findings of the steering committee and transition teams to faculty and staff at both colleges.

Representatives of the community, Mr. Engle, Mr. Breshear, Mr. Whitaker, and Mr. Brady, focused their comments on the consolidation efforts of the community, the HCC Board of Directors, and the HTC Business and Industry Advisory Board. They have worked to identify functions, services, and programs that the colleges could consolidate. They described the appointment of Dr. Hughes as the Chief Executive Officer of HTC as a strong indicator of progress. They emphasized that the greatest benefit that will result from the consolidation efforts is the increased educational and training opportunities that will assist with preparing students for work and lifelong learning. The education system in Hazard is the single point of contact for economic and community development; and the region needs a quality, seamless, responsive education system that can serve the community, business and industry.

Mr. Fraley, Mr. Landrum, Ms. Mitchell, Ms. Fuller, and Dr. Smoot focused on the collaborative efforts of the colleges in the areas of student affairs, business affairs, academic affairs, and workforce development. Those efforts include a joint enrollment management team, a joint student affairs action team, PeopleSoft implementation

projects, cross functional training efforts in the business offices, joint newsletters, joint workforce training projects, joint division chair meetings, joint professional development activities, sharing of faculty, and collaborative grant projects.

MOTION: Ms. Fiorella moved that the Board approve the recommendation. Mr. Beasley seconded the motion.

VOTE: The motion passed unanimously.

NEXT MEETING June 29-30, 2000, Southeast Community College, Cumberland

ADJOURNMENT MOTION: Mr. Beasley moved that the meeting adjourn. Dr. Wise seconded the motion.

VOTE: The motion passed, and the meeting adjourned at 12:40 p.m.

June 30, 2000
Date Approved By
Board of Regents

Martha C. Johnson, Chair
KCTCS Board of Regents

Bobby W. McCool, Secretary
KCTCS Board of Regents

Michael B. McCall, Ed.D.
KCTCS President

KCTCS Board of Regents

Meeting Guests – April 28, 2000

President's Cabinet

Dr. Michael B. McCall, President
Dr. Keith Bird
Mr. Timothy R. Burcham
Mr. Jim Byford
Dr. Candace Gosnell
Ms. Beverly Haverstock
Mr. Jon Hesseldenz
Ms. Beth Hilliard
Dr. Judith James
Dr. Anthony L. Newberry

System Office Staff

Mr. Bryan Armstrong
Mr. Gary Dean
Dr. Joan Lucas
Dr. Carolyn O'Daniel
Ms. Patsy Stice

College Representation

Central Kentucky Technical College
Ms. Gail Vaughn

Elizabethtown Technical College
Mr. Neil Ramer, Director
Ms. Sue French
Mr. Dalton Jantzen, Jr.
Mr. Leslie Pike

Northern Kentucky Technical College
Dr. Earl Wittrock, Director
Ms. Carole Reed-Mahoney

Paducah Community College

Dr. Len O'Hara, President
Mr. John Carrico
Ms. Jeffre Dreyer
Ms. Rebecca Haus
Ms. Berniece Hughes
Mr. Anton Reece
Ms. Gail Robinson
Ms. Kay Travis
Mr. William Wade

Somerset Technical College

Mr. Greg Fryman
Mr. Mike Prater

West Kentucky Technical College

Dr. Paul McInturff, Director
Ms. Janett Blythe
Ms. Angie Bruns

Others

Mr. B. A. Hamilton, PCC/PJC Board Member
Ms. Ann Thrower, *Paducah Sun*
Mr. Charlie Vice, KEA
Mr. Ken Wheeler, PCC/PJC Board Member